

# Guidelines for the Submission of Sub-Theme Proposals at EGOS Colloquia

**Sub-theme proposal submissions** are expected to include an outline of the proposed theme and the related area of interest, as well as a description of convenors, including their academic background and experience. Submissions should be linked to the overall [Colloquium theme](#); however, sub-theme proposals should avoid repetition of the overall Colloquium theme in their titles.

**Convenor teams of an EGOS Colloquium must conform to the following principles:**

- Diversity with respect to gender, geographical background (at least from two different countries), and academic age.
- Include at least **one convenor with experience** in organizing and running a Sub-theme at a previous EGOS Colloquium.
- Convenor team size is **three** scholars. Adaptions are possible depending on the number of short papers received.

**Submission period** for sub-theme proposals for the 44<sup>th</sup> EGOS Colloquium in Winterthur, July 6–8, 2028:

- Start: End of September 2026
- End: Thursday, December 3, 2026, 12:00 CET

## How to submit

**1.** The main submitter/convenor must have a **MyEGOS account to access the submission platform.**

- If you have neither been an active EGOS member, nor a registered user, nor ever uploaded a short paper or a sub-theme proposal for the EGOS Colloquia, you first of all need to become a registered user!
- Log in to “MyEGOS” using your email or EGOS member number and your password.

**2. Prepare your submission**

- Sub-theme title (**Please do not use capital letters**)
- Proposal: Brief summary (**No more than 150 words**)
- If you intend to run a **hybrid sub-theme**, check the box and briefly describe how you plan to organize the hybrid format creatively, so it offers an inclusive experience to online as well as on-site participants.
- Proposal file: An outline of the proposed theme and the related area of interest (**max. 2 pages**), and a short biography for each convenor, incl. their academic background and experience.
  - Please limit your reference list to **no more than 1 page**.
  - Please upload your proposal in **.docx format** (= Word file).

- Fill in details for all convenors:
  - Last name, first name, e-mail, affiliation (i.e., university/institution, department, etc.), country, short biography (no more than 80 words) and EGOS member number, if available.
  - EGOS history (please mention prior convenor experience and/or attendances to EGOS Colloquia).

**3. Log in to your MyEGOS** and click on (2028 Winterthur) "Submit Sub-theme Proposal" and submit your proposal.

If you have any questions, please contact the EGOS Executive Secretariat:

[executive-secretariat@egos.org](mailto:executive-secretariat@egos.org)